

## **Petros Joyner School Parent Involvement Plan**

- 1. The school has developed with parents, teachers and administrators a written parent involvement policy.**
  - A policy was adopted during 2005- 2006 school year. This policy was updated on September 24, 2009.
  
- 2. Petros Joyner School encourages parents to:**
  - Assure that their child(ren) get to school on time and attend school regularly.
  - Support the school in its efforts to maintain proper discipline.
  - Establish a time for homework, and review it regularly.
  - Provide a quiet, well-lighted place for study.
  - Stay aware of what their child(ren) is/are learning.
  - Encourage their child(ren)'s efforts and be available for questions.
  - Encourage learning and the love of learning.
  - Encourage reading and writing.
  - Encourage parent/teacher communication by attending parent-teacher conferences and all requested meetings
  - Read the school's newsletters each month
  - Discuss with their child(ren) and sign the Parent/Student/Teacher Compacts included in student handbooks
  - Check the school website as often as possible
  
- 3. Petros Joyner School will take the following actions to involve parents in the joint development of its school parental involvement plan:**
  - Appoint a Parent involvement Committee that will meet twice a year to assess the effectiveness of this parental involvement plan. The parent involvement committee shall be composed of parents of students, and staff members from the school.
  - Employ an open-door policy where parents are welcome to come and observe their child(ren)'s classes.
  - Include parents in school improvement and review process with annual surveys and a parent involvement box in the school's office.
  
- 4. Petros Joyner School will plan and implement effective parental involvement activities to improve student academic achievement and school performance:**
  - The school has encouraged parents to come use the lab computers and programs with their child(ren). They also are encouraged to install the Orchard Take Home Program on their computers at home.
  - The school staff has parent meetings, posts events and important information on its web page, and in the newsletter.
  - The School makes use of the Alert Now system sending out encouraging messages to parents and informing them of upcoming events and meetings.
  - The school makes use of parent volunteers as "learning coaches" in the classrooms.
  
- 5. Petros Joyner School will provide the following necessary coordination, technical assistance, and other support to assist the schools and parents in building capacity for strong parent involvement:**
  - Teachers and the counselor will post links on the school's web site to web sites that contain information about parental involvement.
  - The school will raise the community's awareness of how important family involvement is to student's success and academic achievement through articles published in school newsletters.
  - Opportunities for parent-teacher conferences are provided in both fall and spring semesters and the school will plan family related events in conjunction.

6. **Petros Joyner School will coordinate and integrate parental involvement strategies under the following programs: State-operated preschool programs.**
  - Open House / Pre K Meeting
  - Use of transition programs with both students and parents
  
7. **The Petros Joyner School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its school.**
  - An annual evaluation of the content and effectiveness of this parent involvement plan will be held to identify barriers to encourage greater participation by parents.
  - Use more simplistic terminology
  - Needs a check and balance system
  - Use Alert Now to reach those parents without internet connections
  
8. **Petros Joyner School will identify barriers that prevent economically disadvantaged, disabled, limited English proficiency, limited literacy, racial, or ethnic minority background parents from participating in activities.**
  - The school will identify barriers in a faculty/staff meeting and parent advisory meeting and generate ideas to overcome those barriers and design strategies for improvement.
  - Each school will notify LEA of all situations involving these barriers.
  
9. **Petros Joyner School will use the findings from evaluations to design strategies for more effective parent involvement.**
  - Parents have an opportunity to provide input through surveys and discussion with the principal and teachers. Cultural economic, language, and demographic issues will be carried out through advisory councils and committees at each school site.
  
10. **Petros Joyner School will build the school's and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among school staff, parents, and the community to improve student academic achievement, through the following activities specifically described below:**
  - School newsletters are sent home on a regular basis and contain information regarding school report cards, test results, and suggestive strategies to help parents to become involved.
  - Transition classes have been integrated during the summer for grades pre-K, K, 4 and 5 parents and students to become familiar with changes in the school setting.
  - Notices and calendars of events will be posted on the school's web site.
  - Post newsletters on school website
  
11. **Petros Joyner School will design improvement strategies for homework and attendance.**

**Attendance**

  - Parents will be contacted concerning excessive absences; a letter will be sent home once a student has accrued five unexcused absences; students with chronic absenteeism will be referred to the truancy board for review and assistance.

**Curriculum and School Communication**

  - School newsletters are sent home on a regular basis and contain information regarding school report cards, test results, and suggestive strategies to help parents to become involved.
  - Progress reports will be sent home at the 4-1/2 week intervals.
  
12. **Petros Joyner School will develop written procedures so that parents may learn about the course of study for their child(ren) and have access to all learning materials.**
  - Schools provide information about standards and the curriculum (Fall Open House) which also should be linked to school's web page.
  - Teachers send home folders of student's work, especially in early grades.
  - Schools offer several family events each year.

- The Parent Involvement Policy will be distributed at the beginning of each school year.

**13. The school has distributed to parents the written School Parent Involvement Plan, and information related to student achievement, school performance, programs, meetings, and activities through the school newsletters.**

- The school will have a “parental-involvement” box located in the office to allow parents to ask questions or offer suggestions.
- Email; AlertNow; school signs